

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 494512
 Date of Meeting: May 14, 2020
 Place of Meeting: Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:35PM

<u>Members of the Council in Attendance</u>			
A	Rachael Bair, Advancement - 34718 - UA	X	Nick Petersen, IT - 36970 - AA
A	Monica Berning, Continuing Ed - 32504 - AA	X	Stephanie Rojas, Study Abroad - 32804 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome-36636- PD	X	Patrick Sedlaceck
X	Farah Kashef, IT - 37766 - AA	X	Rick Seeley, IT - 37218 - AT
X	Kristina Kofoot, Undergraduate Studies - 34507 - AA	A	Lisa Thomas, Compliance & Equity - 32846 - PD
X	J.C. Last, IT - 33024 - AA	X	Paula VanZee, Study Abroad - 37078 - AA
X	Kristy Leen, Recreation Services - 37167 - SA	A	Jeff Van Gelder, Campus Supply - 32451 - FO
X	Chiquita Loveless, DI&SJ - 33040 - SA	X	Cristy Freeburg

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>			
Melissa Engdahl	Bruce Bowler	Malissa Martin	Kristine Nemec
Michael Hager	Michelle Van Dorn	Aaron Thompson	Matt Gordon
Linda Nielsen	Kelly Fiddelke	William Spurr	Brianna Walderbach
Brian Sellers	Kelly Destival	D Isabella Varela	Yayoi Teramoto
Jenny Lynes	Katy McGlaughlin	Gail Bunz	Linda Lowry
Em Harsch	Molly Taiber	Brian Freese	Brian Nissan
Paul Moes	Todd Thomas	David Oesterle	Jeffrey Ries
Ken Connely	Keyah Levy	Madalina Tincu	Jenna Petersen
Alex Butler	Sarah Goblirsch	Amy Hunzelman	Heidi Seegers

I. Welcome

President J.C. Last called the meeting to order at 1:30 PM.

II. Approve Minutes

Rick Seeley motioned to approve the previous meeting’s minutes as written, seconded by Kristina Kofoot.

III. Cabinet Report – Michael Hager

Working on a variety of things most notably the CARES act for students. Hope to move fairly quickly with the process. Remote working will continue at least through mid-June, more info to follow. Current plan is for campus to be open for the fall.

IV. HRS Report – Michelle Byers

- a. HRS is currently working on interpreting the ever changing aspects of COVID-19, such as the travel guidelines. The Iowa Department of Public Health is no longer recommending self-isolation after out of state travel.
- b. Leaves team will be reaching out to all employees using EFMLA, as needed, for updated documentation related to school and daycare changes for summer.
- c. UNI Well-being will be partnering with MercyOne to offer employees an 8 week Tobacco Cessation Program that will begin in June. For more information visit the HRS website.

V. Committee Reports

- a. Employee Issues – Kristina Kofoot: No issues to report at this time. Reminder that employee issues can be sent confidentially to Kristina via email.
- b. Communications –Stephanie Rojas: Newsletter moving to a new platform which may look a little different. Draft of Newsletter will be sent out to council for input before finalizing.
- c. Employee Relations – Brooke Croshier-Sidebotham: No events planned through the remaining year.
- d. Salary and Benefits – Kristy Leen: Currently working on information gathered from recent survey.
- e. Policies and Procedures –Farah Kashef: Last meeting policy 4.20 was discussed due to wording. Policy 4.16 needs to be revised and updated. Policy 5.29 still being worked on.

VI. Old Business – Nick Petersen went over the Salary and Fringe Benefits survey response. The survey served as a very useful tool with great participation.

VII. New Business – P&S Council Officer Elections – J.C. Last elected to continue to serve as council president, and Chiquita Loveless also elected to continue serving as council vice president. Congratulations to you both!

VIII. Adjournment – The meeting was adjourned at 2:35 PM.

Respectfully Submitted,
Katie Sires
Human Resource Services