

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 494516
 Date of Meeting: September 10, 2020
 Place of Meeting: Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:45PM

Members of the Council in Attendance			
X	Rachael Bair, Advancement - 34718 - UA	X	Stephanie Rojas, Study Abroad - 32804 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome-36636- PD	X	Patrick Sedlacek, IT – 33060 - AA
X	Cristy Freeburg, Business Operations – 37602 - FO	A	Heidi Seegers, COE Student Advising – 32486 - AA
X	Farah Kashef, IT - 37766 - AA	A	Jenna Petersen, Student Wellness Services – 32137 AT
X	Kristina Kofoot, Undergraduate Studies - 34507 - AA	X	Paula VanZee, Study Abroad - 37078 - AA
X	J.C. Last, IT - 33024 - AA	A	Jeff Van Gelder, Campus Supply - 32451 - FO
X	Kristy Leen, Recreation Services - 37167 - SA		
X	Chiquita Loveless, DI&SJ - 33040 - SA		
X	Nick Petersen, IT - 36970 - AA		

Ex-Officio Member			
Michelle Byers			
Others			
Michael Hager	Melissa Engdahl	Amy Mayer	Kayla Stafford
Carolina Coronado-Park	Heidi Patterson	Jenny Connolly	Gail Bunz
Janel Newman	Jeff Beneke	Jenny Leeper	Jeffrey Ries
Jenny Becker	Jack Murphy	Karla Whitney	Kelly Destival
Kristine Nemeec	Linda Nielsen	Linda Wilson	Malissa Martin
Brianna Walderbach	Mark Jacobson	Kathleen Peters	Matthew Gordon
Bruce Bowler	Todd Parsons	Yayoi Teramoto	Amy Kliegl

I. Welcome

President J.C. Last called the meeting to order at 1:30 PM.

II. Guest Speaker

Jamie Butler Chidozie, Director of Diversity, Inclusion & Social Justice and Gwenne Berry, Assistant to the President and Chief Diversity Officer spoke about the President’s Diversity, Equity & Inclusion Advisory Committee, and shared responses from the recent Climate Survey.

III. Approve Minutes

Brooke Croshier-Sidebotham motioned to approve the previous meeting minutes as written, seconded by Kristina Kofoot

IV. Cabinet Report – Michael Hager

- a) Please continue to monitor forwardtogether.uni.edu for any updates and to view the current COVID-19 numbers reported weekly.
- b) Currently, UNI’s percentage of positive cases is less than 1%.

- c) In the past few weeks, plans determining where classes are meeting have been readjusted to reduce the amount of contact points. Continue to complete Panther Health Survey daily.

V. HRS Report – Michelle Byers

- a. Congratulations to Jesus Lizarraga-Estrada and Andrew Morse for being chosen for The 2020 20 Under 40 recipients.
- b. The Panther Health survey will be updated soon with some added information and workflow enhancements. Please continue completing the survey each day before coming to campus or when you've had a material change in your COVID-19 status.
- c. Friendly reminder to not make assumptions when learning about positive COVID-19 and quarantined members of the UNI community.
- d. On Campus Flu Shot Clinics will be held beginning Tuesday, September 15th. Clinics will be for walk-ins only.
- e. Biometric Screening Sessions will start next week. Due to COVID-19, sessions are by appointment only.

VI. Committee Reports

- a. Employee Issues – Kristina Kofoot: No new issues at this time. Feel free to contact Kristina Kofoot with any issues, and remember the EAP is available and encouraged during these stressful times.
- b. Communications –Stephanie Rojas: The September-October Newsletter will be coming out late September or early October. Flu Shot Clinic times will be posted on Facebook.
- c. Employee Relations – Brooke Croshier-Sidebotham: The P&S Regents Staff Excellency Awards nomination form is now available on website. The Fall Social dates have been proposed and will be held via Zoom. Anyone interested in joining the Employee Relations Committee can contact Brooke or JC.
- d. Salary and Benefits – The P&S 2020 Salary & Benefits Survey reports are now available to access via download. Alternate, non-electronic copies available upon request to Melissa Ward in HRS.
- e. Policies and Procedures – Farah Kashef: Nothing new to report at this time.

VII. Old Business – None

VIII. New Business –

- a) Congratulations to Janelle Newman, Assistant Dean of Students for being selected as the new At Large seat on the P&S Council.
- b) Welcome Nickole Dillard, Assistant Director of EOC to the P&S Council.
- c) Matt Gordon will fill council's open seat through the upcoming spring election.

IX. Adjournment – Motion to adjourn was made by Brooke and seconded by Kristina. Meeting was adjourned at 2:45 PM.

Human Resource Services