

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 494521
 Date of Meeting: February 11, 2021
 Place of Meeting: Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:25PM

Members of the Council in Attendance			
X	Rachael Bair, Advancement - 34718 - UA	X	Stephanie Rojas, Study Abroad - 32804 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome-36636- PD	X	Patrick Sedlacek, IT – 33060 - AA
X	Cristy Freeburg, Business Operations – 37602 - FO	X	Heidi Seegers, COE Student Advising – 32486 - AA
X	Farah Kashef, IT - 37766 - AA	A	Paula VanZee, Study Abroad - 37078 - AA
X	Kristina Kofoot, Undergraduate Studies - 34507 - AA	X	Jeff Van Gelder, Campus Supply - 32451 - FO
X	J.C. Last, IT - 33024 - AA	X	Janel Newman, Dean of Students -AT
X	Kristy Leen, Recreation Services - 37167 - SA	A	Matt Gordon, IT - UA
X	Chiquita Loveless, DI&SJ - 33040 - SA	X	Nickole Dillard, Edu. Opportunity Cntr. - PD
X	Nick Petersen, IT - 36970 - AA		

Ex-Officio Member		Proxy	
Michelle Byers		Charity Eckhardt	
Others			
Amy Kliegl	Linda Nielsen	Linda Wilson	Yayoi Teramoto
Bruce Bowler	Mark Schauls	Paul Moes	Sarah Goblirsch
Stacy Robinson	Jeffrey Ries	Melissa Engdahl	Pamela Musoke
Jeff Beneke	Jenna Petersen	Michael Hager	Sharon Hannasch
Jenny Becker	Kalyani Kannan	Michelle Van Dorn	Annie Marple
Karla Whitney	Kelly Destival	Mike Bobeldyk	Todd Parsons
Heidi Patterson	Kristine Nemec	Molly Taiber	

I. Welcome

President J.C. Last called the meeting to order at 1:30 PM.

II. Approve Minutes

Brooke motioned to approve the previous meeting minutes as written, seconded by Rachael.

III. Cabinet Report – Michael Hager

- a. Cabinet is busy responding to legislative requests. Regents being questioned regarding recent student organization denials.
- b. Search committee for the provost and executive vice president will be announced later this week.

IV. HRS Report – Michelle Byers

- a. Welcome new Employee Relations Manager, Annie Marple.

- b. New electronic Performance Appraisal system was recently launched. Instructions have been sent via email.
- c. Flexible Spending benefit changes for 2021. IRS is allowing remaining funds from FSA 2020 to be used towards charges incurred through December 31, 2021. 2021 elections may also be changed without a life event. For more information, go to:
<https://hrs.uni.edu/mybenefits/fsa/provisions>

V. Committee Reports

- a. Communications – Stephanie: Next Newsletter for January and February 2021 will be out later this month. Collaborating with Employee Relations committee with updating an old P&S Council pamphlet that is given to all new P&S employees.
- b. Employee Issues –Kristina: Working on better ways to keep track of different employee issues in order to look back on as a resource. Any employee with an issue to report can contact Paula or any of the Employee Issues Committee. EAP is also available for employees to utilize when needed.
- c. Employee Relations – Brooke: Spring Zoom Social will be held on Thursday, April 8th from 9:00 – 9:45. NE Iowa Food Bank always looking for volunteers, groups from 1-10 people.
- d. Policies and Procedures – Farah: Everything is currently on hold. Committee goal to review every P&S policy that has not been recently edited.
- e. Salary & Benefits – Kristy: Working with Employee Issues Committee with outcomes from last year’s survey. Final touches being added to current survey, hopeful to come out by the end of March.

VI. Old Business – None to report

VII. New Business –

- a) Student Leadership Awards – Janel: Nominations close on February 19th for Student Leadership Awards. For list of rewards available for nomination, visit
<https://studentleadershipawards.uni.edu/>
- b) Chiquita Loveless nominated to serve as P&S representative for the provost search committee.
- c) Annual P&S elections approaching, applications for nomination being accepted.
- d) UNI’s Military Friendly School Award rank was raised to Silver up from last years Bronze.

VIII. Adjournment – Motion to adjourn was made by Kristina and seconded by Kristy. Meeting was adjourned at 2:25 PM.

Respectfully Submitted,
Katie Sires
Human Resource Services