

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President's Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 475
 Date of Meeting: February 9, 2017
 Place of Meeting: Maucker Presidential Room
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:31 PM

<u>Members of the Council in Attendance</u>			
X	Dan Beenken, BCS - 34322 - AA	X	Patrick Luensmann, BCS - 34335 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	A	Shelley Pruess, Maucker Union - 33743 - AT
X	Christina Geweke, OBO - 37505 - FO	X	Adam Puls, ITS - 36814 - AA
X	Matt Gordon, ITS - 37624 - AA	X	Rick Seeley, ITS - 37218 - AT
A	Rob Green, Library - 36273 - AT	X	Justin Szabo, Individual Studies - 32504 - AA
X	Cody Heglund, Advancement - 37118 - UA	X	James Tanzosch, Procurement Services - 35811 - AA
X	Lisa Krausman, Dining Services Admin - 36937 - SA	X	Michelle Van Dorn, Athletic Sports Info - 35455 - AT
X	J.C. Last, ITS - 33024 - AT		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Melissa Engdahl	Jesse Lahmann		
Lisa Frush	Malissa Martin		
Monica Johnson	Stephanie Rojas		
Holly Jongedyk	Paula VanZee		
Russel Karim			

- I. Welcome
 President Matt Gordon called the meeting to order at 1:30.

- II. Approval of Minutes
 Last month's meeting minutes were reviewed. Matt asked for a motion to approve the minutes as shown. Patrick moved to approve the minutes, seconded by Cody.

- III. Guest Speaker
 Lauren Finke from the Volunteer Center of the Cedar Valley spoke about their organization, and ways to get involved with volunteering.

- IV. EMT Report – no report

- V. HRS Report – Michelle Byers
 Annual ACA reporting will be sent to employees in the next couple weeks. Scott Klahsen and Melissa Engdahl will be holding performance appraisal training sessions. The Policy Review Committee met recently and reviewed policies, including a new policy on Catastrophic Leave.

Various bills are currently going through the legislation, which are being watched closely. Benefits Coordinator Jesse Lahmann presented on a new feature called Doctor on Demand. You can speak with a board-certified physician through your PC or smartphone for certain medical situations, instead of going to a doctor's office. Training sessions will be held February 22nd and 23rd for anyone who has questions.

VI. Committee Reports

- a. Employee Issues Committee – no report
- b. Web – J.C. – The meeting agenda and revised revision of the constitutional draft were posted to the website. Info is being collected for the P&S Council newsletter – the first issue will be sent out around early March.
- c. Employee Relations Committee – no report
- d. Salary & Fringe Benefit Committee – Cody – no updates
- e. Policy & Procedures Committee – James – James Tanzosch is the new chair of this committee, replacing Lori Miller, who left the university. James spoke of the latest policies being reviewed: 8.1 in regards to smoking on campus, 4.41 in regards to special compensation and summer appointments, 9.54 in regards to acceptable use of information technology resources, and 8.03 in regards to naming of buildings and facilities.

VII. New Business

- a. Nominating Committee – Nominations will start in March and can be submitted via the P&S Council website. Interested parties can either nominate themselves, or someone can nominate them. Results of the election will be announced in May, with the term starting July 1st. J.C. did extensive research to determine which positions are open for election this year. They are as follows, with the current position holders all being eligible for re-election:
 - 1 seat – Academic Affairs (currently held by Matt)
 - 2 seats – Student Affairs (currently held by Lisa and Shelley)
 - 1 seat – President's Division (currently held by Brooke)
 - 1 seat – At Large (currently held by Rick)
- b. Collective Bargaining Resolution – Cody reported that at the January 27th UNI Faculty Call to Action meeting, the P&S Council was asked to share a statement supporting UNI Faculty. Cody read the proposed statement. After discussion, it was rewritten to also include support of AFSCME. The statement reads as follows: *"The state of Iowa is facing potential changes related to the collective bargaining rights of public sector workers. These changes could have a profound impact on not only UNI faculty, but the entire university. In order to protect these rights as well as the future of UNI, the P&S Council stands with United Faculty and AFSCME in support of collective bargaining."* Matt motioned for a vote in favor of releasing the statement. The motion passed unanimously. Michelle clarified that if the bill passes, the university will not be taking away health insurance. It would mean unions won't have the ability to negotiate premium rates. Each institution would decide on how wages are set.
- c. President's Report – Matt announced that Dan Beenken will be taking Lori Miller's spot on the P&S Council. James Tanzosch is the new Policy & Procedures Committee chair. A new P&S employees meet and greet was held January 30th, with 4 employees attending.

VIII. Old Business

a. The Constitutional Amendments reading was tabled until March's meeting.

IX. Adjournment

Matt asked for a motion to adjourn the meeting. Justin motioned to adjourn the meeting, seconded by Patrick. The meeting was adjourned at 2:31 PM.

Respectfully Submitted,
Jen Cole
Human Resource Services