

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President's Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 485
 Date of Meeting: December 14, 2017
 Place of Meeting: Maucker Presidential Room
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 3:01 PM

<u>Members of the Council in Attendance</u>			
<u>P</u>	Dan Beenken, BCS - 34322 - AA	<u>X</u>	Shelley Pruess, Maucker Union - 33743 - AT
<u>X</u>	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	<u>A</u>	Adam Puls, ITS - 36814 - AA
<u>A</u>	Christina Geweke, OBO - 37505 - FO	<u>P</u>	Rick Seeley, ITS - 37218 - AT
<u>X</u>	Rob Green, Library - 36273 - AT	<u>X</u>	Justin Szabo, Individual Studies - 32504 - AA
<u>X</u>	Cody Heglund, Advancement - 37118 - UA	<u>X</u>	James Tanzosch, Procurement Services - 35811 - AA
<u>X</u>	Farah Kashaf, ITS - 37766 - AA	<u>X</u>	Michelle Van Dorn, Athletic Sports Info - 35455 - AT
<u>X</u>	J.C. Last, ITS - 33024 - AT	<u>X</u>	Paula VanZee, Study Abroad - 37078 - AA
<u>A</u>	Kristy Leen, Recreation Services - 37167 - SA		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Toni Babcock	Russel Karim	Matt Nuese	
Angie Chaplin	Malissa Martin	Dennis Reimer	
Melissa Engdahl	Jeffrey Ries		
Matt Gordon	Stephanie Rojas		
Michael Hager			

- I. Welcome
 Vice President J.C. Last called the meeting to order at 1:30.

- II. Approval of Minutes
 Shelley moved to approve the minutes, seconded by Justin.

- III. HRS Report – Michelle Byers
 The Benefits team is finishing up open enrollment, successfully receiving responses from all AFSCME employees by the November 30th deadline. The new online self-service process went pretty seamlessly. Representatives from the compensation/classification project will be back on campus in late January.

- IV. Committee Reports
 - a. Employee Issues Committee – Shelley: No issues at this time.
 - b. Web Committee – J.C./Rob: The newsletter was sent out today, with positive feedback being received on the recent newsletters. A new feature is "Have you ever wondered?".

- c. Employee Relations Committee – Brooke: The first committee meeting will be held in January. There will be discussion about new hires receiving a welcome note from the P&S Council.
- d. Salary & Fringe Benefit Committee – Cody: The committee met in mid-November, and discussed the potential university office hours changes, which is still in discussion. Content for the January newsletter was also discussed.
- e. Policy & Procedures Committee – James: The committee has been discussing policies 1.05 and 4.22. They discussed the pros and cons, and are in favor of changing the campus office hours, and are generally in favor of different summer hours.

V. EMT Report – Michael Hager

There were recent policy revisions approved for 8.05, 7.04, and 3.20. Higher education seems to be pretty much unscathed from the federal tax bill going through Congress. Potential changes to the Higher Education Act are being introduced to the House and will be watched. Sufficient student input will be sought for the Student Fee Committee. A larger capital campaign will be finalized in the spring semester. President Nook is looking to form a university-wide budget committee, and will be looking for feedback in the coming months. A letter of intent was submitted to purchase the university bookstore.

VI. Old Business

- a. P&S Council Logo Vote – J.C. shared the winner of the P&S Council logo vote.
- b. Constitutional Amendment Vote – J.C. asked for discussion of a constitutional amendment to change the name of the Web Committee to the Communications Committee. The vote was unanimous to change the name. Information will be sent to all P&S employees for review. The second reading will occur in January.

VII. New Business

- a. President's Report – no report.
- b. Brainstorm Ideas for New Hire Outreach and Engagement – the council broke out into groups for discussion.

VIII. Adjournment – Justin motioned to adjourn the meeting, seconded by Russel. The meeting was adjourned at 3:01 PM.

Respectfully Submitted,
Jen Cole
Human Resource Services