

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SL – Student Life
 UA – University Advancement

Meeting No. 563
 Date of Meeting: June 13, 2024
 Place of Meeting: Zoom
 Meeting Convened: 1:33 PM
 Meeting Adjourned: 2:02 PM

<u>Members of the Council in Attendance</u>			
X	Janel Alleyne, Dean of Students - 32332 - SL	X	Kristina Kofoot, Community Engagement 34507 - AA
X	Nathan Arndt, Museum & Collections - 36922 - AA	X	Amy Mohr, Alumni Relations - 33094 - UA
A	Heather Asmus, Undergraduate Studies - 35730 - AA	A	Todd Parsons, Academic Affairs - 33611 - AA
A	Dan Breitbach, Dev & Foundation - 37727 - UA	A	Tony Rath, IT-AIS - 37348 - PD
A	Traci Buseman, Financial Accounting - 34458 - FO	X	Anton Reiter, IT-ETMS - 34715 - PD
X	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Stephanie Rojas, Study Abroad Center - 37078 - FO
A	Andrea Greve Coello, Athletics Admin - 33327 - PD	A	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, Rialto - 34950 - SL	X	Molly Taiber, OCEM - 34774 - AT

<u>Ex-Officio Member</u>			
<u>Others</u>			
Amanda Wright	Doreen Hayek	Jeffrey Ries	Katie Kreis-Voigt
Anna Flanders	Holly Schnieders	Jenny Leeper	Melissa Engdahl
Ashley Smith	J.C. Last	Jess Ehrhardt	Molly Wells
Bethany Schulte	Jaime West	Jesse Heath	Paul Moes
Caroline Francis	Jeff Beneke	Karla Whitney	

I. Welcome

President Kristina Kofoot called the meeting to order at 1:33 PM.

II. Guest Speaker

None

III. Reports

- a. **President’s Cabinet:** No report
- b. **HRS Report:** Fiscal year 2025 salary letters will be available in eBusiness soon, but will only be available for a limited time due to the UNI Works conversion. The salary can be viewed in UNI Works, but not the letter. Revisions are being finalized for policy 4.75 – Staff Tuition Reimbursement.
- c. **Salary and Fringe Benefits:** Salary letters will be coming out this month. Individuals will be notified if they are moving from salary to hourly due to the FLSA changes. It is currently being challenged in the courts.
- d. **Communications:** The summer newsletter was sent out this morning – contact J.C. if you did not receive it. Thank you to all who contributed to the newsletter. The next newsletter will be sent in the 1st or 2nd week of September. The new website is live, but additional updates are being made, hopefully by the end of the month. Let J.C. know if you have experience with updating Drupal websites and are able to help.
- e. **Employee Relations:** We are looking for people to join this committee.
- f. **Policies and Procedures:** The committee is working on policies and procedures for the P&S Council and looking at how it runs parallel to the university policies.

- g. **President:** We are looking at interest for a summer meet and greet for P&S staff. Let Nathan know if you are interested in organizing or participating. A reminder will be sent to out Council members to establish a proxy for the next year. As an elected Council member, you can miss three times without a proxy before you are replaced on the Council. Let Kristina know if you need help finding a proxy.

IV. Old Business

- a. **Council Constitution changes:** The changes have been approved by the President's office and are now active. There will be a Past President, President, and President Elect.
- b. **Approval of April minutes:** A motion was given to approve the minutes as presented. Vote taken and motion carried.
- c. **Regents meeting update from late April:** Nathan gave an update on the meeting. Some topics of discussion were staff burnout and DEI.

V. New Business

- a. **Elections for Council leadership – President and President Elect:** Nathan accepted the nomination for President. Vote taken and motion carried. Nickole accepted the nomination for President Elect. Vote taken and motion carried.
- b. **New co-chair Communications Committee:** Jesse Heath has volunteered to be the co-chair.
- c. **Chair for Salary and Fringe Benefits Committee:** This committee needs an elected Council member to serve as chair.
- d. **150th Anniversary:** The 2025-26 academic year will be UNI's sesquicentennial. We will work on putting together a history of the P&S Council, and think about ideas of how we can be a part of celebrating the sesquicentennial.

VI. Adjournment

Kristina adjourned the meeting at 2:02 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services