

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President's Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 491
 Date of Meeting: June 14, 2018
 Place of Meeting: Rod Library ScholarSpace
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:57 PM

<u>Members of the Council in Attendance</u>			
<u>A</u>	Dan Beenken, BCS - 34322 - AA	<u>A</u>	Patrick Luensmann, BCS - 34335 - AA
<u>X</u>	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	<u>X</u>	Adam Puls, IT - 36814 - AA
<u>X</u>	Christina Geweke, OBO - 37505 - FO	<u>X</u>	Rick Seeley, IT - 37218 - AT
<u>X</u>	Rob Green, Library - 36273 - AT	<u>X</u>	Justin Szabo, Individual Studies - 32504 - AA
<u>A</u>	Cody Heglund, Advancement - 37118 - UA	<u>X</u>	James Tanzosch, Procurement Services - 35811 - AA
<u>X</u>	Farah Kashaf, IT - 37766 - AA	<u>P</u>	Michelle Van Dorn, Athletic Sports Info - 35455 - AT
<u>X</u>	J.C. Last, IT - 33024 - AT	<u>X</u>	Paula VanZee, Study Abroad - 37078 - AA
<u>X</u>	Kristy Leen, Recreation Services - 37167 - SA		

<u>Ex-Officio Member</u>			
<u>Others</u>		<u>Proxy</u>	
Melissa Engdahl	James Keating	Jeremy Rosel	Malissa Martin
Lisa Feldhaus	Chiquita Loveless	Patrick Sedlacek	
Matt Gordon	Manisha Maramreddy	Karla Whitney	
Latricia Hylton	Kathy Peters	Jim Wohlpart	
Russel Karim	Stephanie Rojas		

- I. Welcome
 President Christina Geweke called the meeting to order at 1:30. Christina introduced newly elected Council members Jeremy Rosel, Stephanie Rojas, Chiquita Loveless, and Lisa Feldhaus. Introductions were done.
- II. Guest Speaker
 Katie Hillyer, College of Business Administration, spoke about the Professional Readiness Program.
- III. EMT Report – Jim Wohlpart
 Next year's budget will be \$180 million, with a \$2 million appropriation from the state. With the appropriation, raises will cost about \$1.5 million, health and dental costs of \$925,000, and other fringes of \$300,000. This leaves a \$700,000 shortfall, which will be covered centrally. Strategic investments will be done to bring up enrollment, as we continue to have an enrollment shortfall at 11,600. With the new CRM, communicating with potential students will improve.
- IV. Guest Speaker
 Kristin Moser and Scott Peters gave an update about the Higher Learning Commission reaccreditation process.
- V. HRS Report – Melissa Engdahl
 Salary letters are being processed, and expected to be delivered around June 22nd.

VI. Committee Reports

- a. Employee Issues Committee – Adam: No new issues.
- b. Communications Committee – Rob: No items to report.
- c. Employee Relations Committee – Brooke: The committee will be working on goals for this year and next year.
- d. Salary & Fringe Benefit Committee – no report
- e. Policy & Procedures Committee – James: A meeting took place with HR about new language for the Classification and Compensation policies.

VII. New Business

- a. Next Year's Committee Chairs and Sub-Committee Selections: Committee chairs for the 2018/2019 term will be:

- Employee Issues: Adam Puls
- Communications: Stephanie Rojas
- Employee Relations: Brooke Croshier-Sidebotham
- Salary and Benefits: Kristy Leen and Matt Gordon
- Policies and Procedures: James Tanzosch and Farah Kashef

All Council members need to go to the P&S Council team drive and indicate what sub-committee(s) you would like to serve on.

- b. Next Year's Council Proxy: All Council members need to go to the P&S Council team drive and indicate who your proxy will be for the 2018/2019 term.
- c. President's Report – Christina: The Executive Committee met on May 30th to plan the July meeting, which will be creating action items and delegating them to subcommittees. J.C. and Christina recently met with new Council members and gave an orientation. There is still money left with the budget this year, and final decision making will be done after the meeting.
- d. Next Meeting – July 12th: All Council members, all proxy members, and any non-elected committee members should plan on attending the July meeting for upcoming year's goals.

VIII. Approval of Minutes

Justin moved to approve the minutes as shown, seconded by J.C.

- IX. Adjournment – Justin motioned to adjourn the meeting, seconded by Rob. The meeting was adjourned at 2:57 PM.

Respectfully Submitted,
Jen Cole
Human Resource Services