

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President's Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 492
 Date of Meeting: July 12, 2018
 Place of Meeting: Rod Library ScholarSpace
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:54 PM

<u>Members of the Council in Attendance</u>			
<u>X</u>	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	<u>A</u>	Adam Puls, IT - 36814 - AA
<u>P</u>	Lisa Feldhaus, IT - 33042 - AA	<u>X</u>	Stephanie Rojas, Study Abroad - 32804 - AA
<u>X</u>	Christina Geweke, OBO - 37505 - FO	<u>X</u>	Jeremy Rosel, Dev & Foundation - 37111 - UA
<u>X</u>	Rob Green, IT - 36273 - AT	<u>A</u>	Rick Seeley, IT - 37218 - AT
<u>A</u>	Farah Kashef, IT - 37766 - AA	<u>X</u>	James Tanzosch, Procurement Services - 35811 - AA
<u>P</u>	J.C. Last, IT - 33024 - AT	<u>X</u>	Michelle Van Dorn, Athletic Sports Info - 35455 - AT
<u>P</u>	Kristy Leen, Recreation Services - 37167 - SA	<u>P</u>	Paula VanZee, Study Abroad - 37078 - AA
<u>A</u>	Chiquita Loveless, DI&SJ - 33040 - SA		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Melissa Engdahl		James Keating	
Ashley Kittle		Patrick Sedlacek	
Keyah Levy		Steffoni Schmidt	
Kristine Nemeec		Justin Szabo	
Anton Reiter			

- I. Welcome
 President Christina Geweke called the meeting to order at 1:30.
- II. Approval of Minutes
 Farah moved to approve the minutes as amended, seconded by Stephanie.
- III. EMT Report – no report
- IV. HRS Report – Michelle Byers
 Some staffing updates in the HRS department: an offer will be extended soon for the open Faculty Employment Coordinator position. Joan Johannes will be retiring August 1st, so a search was completed and Jen Cole will be filling the Clerk IV position. A search is currently underway for the Secretary II position, who will also be the new Secretary for the P&S Council.
- V. Committee Reports
 - a. Employee Issues Committee – no report
 - b. Communications Committee – Stephanie: The June newsletter was sent out. Let Stephanie know if you have any items for the July newsletter.
 - c. Employee Relations Committee – Brooke: Committee voting for the Staff Excellence awards was extended one week, and then ballots submitted to EMT for approval.
 - d. Salary & Fringe Benefit Committee – no report

e. Policy & Procedures Committee – James/Farah: The committee is meeting July 12th to go through policies 5.25 and 5.26, and then will present to the Council on the proposed changes.

VI. Old Business

a. Subcommittee Selections: Council members should pick at least one subcommittee to serve on, if you have not already. Council members should also delegate a proxy member.

VII. New Business

a. President's Report – Christina: A meeting is being organized in July for representatives of P&S Councils from UNI, University of Iowa, and Iowa State to identify things we can work on together. Christina will be sending a Doodle request to schedule reoccurring meetings for the Executive Committee. Committee chairs should get your committee finalized and meetings scheduled.

VIII. Brainstorming Session

IX. Adjournment – Justin motioned to adjourn the meeting, seconded by Rob. The meeting was adjourned at 2:54 PM.

Respectfully Submitted,
Jen Cole
Human Resource Services