

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 503
 Date of Meeting: June 13, 2019
 Place of Meeting: Rod Library Scholar Space
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:53 PM

<u>Members of the Council in Attendance</u>			
X	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	X	Stephanie Rojas, Study Abroad – 32804 - AA
A	Lisa Feldhaus, IT - 33042 - AA	A	Jeremy Rosel, Dev & Foundation – 37111 - UA
X	Rob Green, IT – 36273 - AT	A	Rick Seeley, IT – 37218 - AT
x	Farah Kashef, IT – 37766 - AA	X	James Tanzosch, Procurement Services – 35811 - AA
x	J.C. Last, IT – 33024 - AT	A	Michelle Van Dorn, Athletic Sports Info – 35455 - AT
A	Kristy Leen, Recreation Services – 37167 - SA	X	Jeff Van Gelder, Campus Supply – 32451 - FO
X	Chiquita Loveless, DI&SJ – 33040 - SA	A	Paula VanZee, Study Abroad – 37078 - AA
A	Adam Puls, IT – 36814 - AA		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Rachael Bair	Michael Hager	Matt Gordon	
Paula Couthard	Kristina Kofoot	Malissa Martin	
Kelly Destival	Kristine Nemec	Anton Reiter	
Melissa Engdahl	Janel Newman		
Nick Fisher	Nick Petersen		

- I. Welcome
 President J.C. Last called the meeting to order at 1:30 PM.

- II. Approve Minutes
 James moved to approve the previous meeting’s minutes as written, seconded by Brooke.

- III. Guest Speaker
 Gwennette Berry, Assistant to the President and Chief Diversity Officer, spoke about diversity and inclusion. She touched on national trends that will come to challenge what we have accepted as “normal.” Current efforts on campus to promote diversity, inclusion, and social justice include the President’s Diversity Common Read, the Multicultural Recruitment Plan, Discover the Dream, and others.

IV. EMT Report – Michael Hager

The team attended a presentation by Mike Zwanziger, Director of Facilities Management, about the usage and cost of running our facilities on campus. He is available to do the presentation for other groups. The Vice President of University Advancement search has concluded and the name will be announced shortly. Financial Aid has been looking at packages for fall 2020; there will be no tuition increase for students. The President's contract has been extended for another five years.

V. HRS Report – Michelle Byers

The P&S salary proposal was approved by the Board of Regents Executive Director. HRS is working on finalizing the salary letters, which will be sent through the mail center; salary letters for those with 9-month appointments will be mailed to their homes. P&S staff should receive their letters on or about June 24. The search for a new applicant tracking system has been narrowed to one vendor. This vendor will also be able to provide us with a new performance management module. A contract is being worked out with the vendor, as well as future implementation plans.

VI. Committee Reports

- a. Employee Issues Committee – no report
- b. Communications Committee – Stephanie: The committee met last week to brainstorm the next academic year. June and July newsletters will be combined.
- c. Employee Relations Committee – Brooke: The committee will meet next week.
- d. Salary and Fringe Benefits Committee – Matt: Kristy wrote the year-end report and it will be submitted shortly.
- e. Policies and Procedures – Farah: Input is needed from the P&S Council on Policy 5.27; please review before the next meeting to be ready to vote to move it forward with the proposed amendments. The policy is available for the P&S community for feedback for the next 30 days.

VII. Old Business – The newly elected council members, Rachael Bair, Kristina Kofoot, and Nick Petersen introduced themselves. Monica Berning is also a newly elected council member, who is off campus until August.

VIII. New Business

- a. The committee chairs need to put together their year-end reports and get them to J.C. by the end of the month.
- b. President's Report – no report
- c. Other – Farah brought up the issue of the amount of food and packaging waste on campus and it was suggested that the P&S Council think of ways to help address this issue.

IX. Adjournment

Brooke motioned to adjourn the meeting, seconded by Rick. The meeting was adjourned at 2:53 PM.

Respectfully Submitted,
Christina Keller
Human Resource Services