

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. 505
 Date of Meeting: August 8, 2019
 Place of Meeting: Rod Library Scholar Space
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:13 PM

<u>Members of the Council in Attendance</u>			
X	Rachael Bair, Advancement – 34718 - UA	A	Nick Petersen, IT – 36970 - AA
A	Monica Berning, Continuing Ed - 32504 - AA	A	Stephanie Rojas, Study Abroad – 32804 – AA
A	Brooke Croshier-Sidebotham, UNI-Dome - 36636 – PD	A	Jeremy Rosel, Dev & Foundation – 37111 – UA
X	Lisa Feldhaus, IT - 33042 – AA	X	Rick Seeley, IT – 37218 – AT
A	Farah Kashef, IT – 37766 – AA	X	James Tanzosch, Procurement Services – 35811 – FO
X	Kristina Kofoot, Undergraduate Studies – 34507 - AA	X	Lisa Thomas, Compliance & Equity – 32846 - PD
X	J.C. Last, IT – 33024 – AA	A	Paula VanZee, Study Abroad – 37078 - AA
X	Kristy Leen, Recreation Services – 37167 – SA	X	Jeff Van Gelder, Campus Supply – 32451 – FO
A	Chiquita Loveless, DI&SJ – 33040 – SA		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Melissa Engdahl		Jeff Ries	
Robert Welch		Charity Eckhardt	
Amy Mayer		Patrick Sedlacek	
Matt Gordon			
Cristy Freeburg			

- I. Welcome
 President, J.C. Last, called the meeting to order at 1:30 PM.

- II. Approve Minutes
 Kristina moved to approve the previous meeting’s minutes as written, seconded by Rick.

- III. Guest Speaker
 No guest speaker for August meeting.

IV. EMT Report – Michael Hager

President Nook recently sent out an email regarding UNI's 144th year and all are encouraged to read his message. Enrollment is expected to dip, but have been planning accordingly with budgets for a low enrollment. All are encouraged to help promote the message that even though enrollment is low this does not mean UNI has a bad product. Jim Jermier started July 29th as VP for University Advancement. Mark your calendars for August 26th at 3:30 as President Nook will give his annual address in Lang Hall.

V. HRS Report – Michelle Byers

There's been a staffing change in HRS as Christina Keller has left UNI. A search is under way for a Secretary II and we are close to an offer. HRS is moving forward with PageUp for implementing a new Applicant Tracking System and Performance Management module. PageUp will be on campus the week of August 12th and will work with HRS, OCEM and IT to start configuration.

VI. Committee Reports

- a. Employee Issues Committee – Kristina: one issue was emailed to the P&S Council President as an employee received unofficial notice that their position would be eliminated. The employee was connected to HRS.
- b. Communications Committee – No update
- c. Employee Relations Committee – meeting in one week
- d. Salary and Fringe Benefits Committee – Matt: no new issues
- e. Policies and Procedures – working on policy 5.27 and hope to bring policy to next meeting to review

VII. Old Business – Two P&S Council members are leaving UNI. Patrick Sedlacek will fill in for the remainder of Lisa Feldhaus' term. Jeremy Rosel also left and JC will be contacting the nominating committee to determine how to fill Jeremy's vacant seat.

VIII. New Business

JC and Chiquita met with P&S Council President's from University of Iowa and Iowa State University. Discussions were primarily around the budget each council has and what they use their budgets for. UI and ISU do have larger budgets than UNI, but have approximately 7,500 and 3,200 P&S staff respectively. A large amount of their council budgets are used for professional development conferences. They also discussed the idea of having P&S Council Presidents visit the council meetings of the other institutions.

IX. Adjournment

Rick motioned to adjourn the meeting, seconded by Jeff. The meeting was adjourned at 2:13 PM.

Respectfully Submitted,
Melissa Engdahl
Human Resource Services