

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SA – Student Affairs
 UA – University Advancement

Meeting No. **506**

Date of Meeting: October 10th, 2019

Place of Meeting: Maucker Union State College Room

Meeting Convened: 1:30 PM

Meeting Adjourned: 3:00 PM

Members of the Council in Attendance			
X	Rachael Bair, Advancement - 34718 - UA		Nick Petersen, IT - 36970 - AA
X	Monica Berning, Continuing Ed - 32504 - AA		Stephanie Rojas, Study Abroad - 32804 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	X	Patrick Sedlaceck
X	Farah Kashef, IT - 37766 - AA	X	Rick Seeley, IT - 37218 - AT
X	Kristina Kofoot, Undergraduate Studies - 34507 - AA	X	James Tanzosch, Procurement Services – 35811 - FO
X	J.C. Last, IT - 33024 - AA	X	Lisa Thomas, Compliance & Equity - 32846 - PD
X	Kristy Leen, Recreation Services - 37167 - SA	X	Paula VanZee, Study Abroad - 37078 - AA
A	Chiquita Loveless, DI&SJ - 33040 - SA	X	Jeff Van Gelder, Campus Supply - 32451 - FO

Ex-Officio Member			
Michelle Byers			
Others		Proxy	
Melissa Engdahl	Chris Dennison		
Michael Hager	Kari Britan		
Ashley Kittle			
Kristine Nemas			
Bret Jacobson			

- I. Welcome
 President J.C. Last called the meeting to order at 1:30 PM. Patrick Sedlaceck, from IT-Administrative Information Systems is now an official P&S Council member.
- II. Guest Speaker
 Michael Zwanziger, Facilities Management and Joyce Morrow, Registrar’s Office spoke about Owning and Operating Infrastructure of UNI’s campus.
- III. Approve Minutes
 Rick Seely motioned to approve the previous meeting’s minutes as written, seconded by James Tanzosch.
- IV. EMT Report – Michael Hager
 EMT team will now be recognized as the Senior Leadership Team. Michael reports that student affairs has brought in a consultant to assist with preliminary information on accessibility services. Current renovations happening on will near completion during the spring semester of 2020. UNI is also working on a partnership with DMAAC that will bring a stronger UNI presence to Des Moines.

- V. HRS Report – Michelle Byers
HRS reports that the 2019 Employee Well-Being Fair was a success. UNI will host the TIAA Vice President of Actuarial Consulting Services, Benny Goodman, October 28th and October 29th. HRS is currently working on an RFP for investment advisor CAP Trust which has been successful in a fee reduction for current employee enrollees. Reminder that open enrollment will start on November 1st through November 30th. The Benefits Team is close to finalizing next year’s insurance rates and should make the announcement in a week or two.
- VI. Committee Reports
- a. Employee Issues –No news to report
 - b. Communications – Will be meeting sometime within the next two weeks
 - c. Employee Relations – Brooke: The committee will present awards November 21st at the Maucker Union in the University Room. President Nook will be in attendance.
 - d. Salary and Benefits – Kristy/Matt: The committee is working on a discussion of the salary and benefits survey results. Flu shots are currently still available.
 - e. Policies and Procedures – James/Farah: The committee is currently working on policy 5.27 and will bring the results to the Council for review/discussion.
- VII. Old Business - none
- VIII. New Business – none
- IX. Adjournment – Rick Seely motioned to adjourn the meeting, seconded by Brooke. The meeting was adjourned at 3:00 PM.

Respectfully Submitted,
Katie Sires
Human Resource Services