Professional and Scientific Staff Council

Divisions
AA – Academic Affairs
AT – At Large
FO – Finance & Operations
PD – President’s Division
SA – Student Affairs
UA – University Advancement

Meeting No. 494521
Date of Meeting: February 11, 2021
Place of Meeting: Zoom
Meeting Convened: 1:30 PM
Meeting Adjourned: 2:25 PM

Members of the Council in Attendance

| X | Rachael Bair, Advancement - 34718 - UA | X | Stephanie Rojas, Study Abroad - 32804 - AA |
| X | Brooke Croshier-Sidebotham, UNI-Dome-36636- PD | X | Patrick Sedlacek, IT – 33060 - AA |
| X | Cristy Freeburg, Business Operations – 37602 - FO | X | Heidi Seegers, COE Student Advising – 32486 - AA |
| X | Farah Kashef, IT - 37766 - AA | A | Paula VanZee, Study Abroad - 37078 - AA |
| X | Kristina Kofoot, Undergraduate Studies - 34507 - AA | X | Jeff Van Gelder, Campus Supply - 32451 - FO |
| X | J.C. Last, IT - 33024 - AA | X | Janel Newman, Dean of Students -AT |
| X | Kristy Leen, Recreation Services - 37167 - SA | A | Matt Gordon, IT - UA |
| X | Nick Petersen, IT - 36970 - AA | |

Ex-Officio Member
Michelle Byers
Proxy
Charity Eckhardt

Others
Amy Kliegl Linda Nielsen Linda Wilson Yayoi Teramoto
Bruce Bowler Mark Schauls Paul Moes Sarah Goblirsch
Stacy Robinson Jeffrey Ries Melissa Engdahl Pamela Musoke
Jeff Beneke Jenna Petersen Michael Hager Sharon Hannasch
Jenny Becker Kalyani Kannan Michelle Van Dorn Annie Marptle
Karla Whitney Kelly Destival Mike Bobeldyk Todd Parsons
Heidi Patterson Kristine Nemec Molly Taiber

I. Welcome
President J.C. Last called the meeting to order at 1:30 PM.

II. Approve Minutes
Brooke motioned to approve the previous meeting minutes as written, seconded by Rachael.

III. Cabinet Report – Michael Hager
a. Cabinet is busy responding to legislative requests. Regents being questioned regarding recent student organization denials.
   b. Search committee for the provost and executive vice president will be announced later this week.

IV. HRS Report – Michelle Byers
a. Welcome new Employee Relations Manager, Annie Marptle.
b. New electronic Performance Appraisal system was recently launched. Instructions have been sent via email.
c. Flexible Spending benefit changes for 2021. IRS is allowing remaining funds from FSA 2020 to be used towards charges incurred through December 31, 2021. 2021 elections may also be changed without a life event. For more information, go to: https://hrs.uni.edu/mybenefits/fsa/provisions

V. Committee Reports
a. Communications – Stephanie: Next Newsletter for January and February 2021 will be out later this month. Collaborating with Employee Relations committee with updating an old P&S Council pamphlet that is given to all new P&S employees.
b. Employee Issues –Kristina: Working on better ways to keep track of different employee issues in order to look back on as a resource. Any employee with an issue to report can contact Paula or any of the Employee Issues Committee. EAP is also available for employees to utilize when needed.
c. Employee Relations – Brooke: Spring Zoom Social will be held on Thursday, April 8th from 9:00 – 9:45. NE Iowa Food Bank always looking for volunteers, groups from 1-10 people.
d. Policies and Procedures – Farah: Everything is currently on hold. Committee goal to review every P&S policy that has not been recently edited.
e. Salary & Benefits – Kristy: Working with Employee Issues Committee with outcomes from last year’s survey. Final touches being added to current survey, hopeful to come out by the end of March.

VI. Old Business – None to report

VII. New Business –
   a) Student Leadership Awards – Janel: Nominations close on February 19th for Student Leadership Awards. For list of rewards available for nomination, visit https://studentleadershipawards.uni.edu/
   b) Chiquita Loveless nominated to serve as P&S representative for the provost search committee.
   c) Annual P&S elections approaching, applications for nomination being accepted.
   d) UNI’s Military Friendly School Award rank was raised to Silver up from last year’s Bronze.

VIII. Adjournment – Motion to adjourn was made by Kristina and seconded by Kristy. Meeting was adjourned at 2:25 PM.

Respectfully Submitted,
Katie Sires
Human Resource Services