Professional and Scientific Staff Council

Divisions
AA – Academic Affairs
AT – At Large
FO – Finance & Operations
PD – President’s Division
SA – Student Affairs
UA – University Advancement

Meeting No. 527
Date of Meeting: June 10th, 2021
Place of Meeting: Zoom
Meeting Convened: 1:30 PM
Meeting Adjourned: 2:55 PM

Members of the Council in Attendance

| X | Rachael Bair, Advancement - 34718 - UA | X | Stephanie Rojas, Study Abroad - 32804 - AA |
| P | Brooke Croshier-Sidebotham, UNI-Dome-36636 - PD | X | Patrick Sedlacek, IT – 33060 - AA |
| X | Cristy Freeburg, Business Operations – 37602 - FO | X | Heidi Seegers, COE Student Advising – 32486 - AA |
| P | Farah Kashef, IT - 37766 - AA | X | Paula VanZee, Student Advising - 37078 - AA |
| X | Kristina Kofoot, Undergraduate Studies - 34507 - AA | X | Jeff Van Gelder, Campus Supply - 32451 - FO |
| X | J.C. Last, IT - 33024 - AA | A | Janel Newman, Dean of Students - AT |
| X | Kristy Leen, Recreation Services - 37167 - SA | A | Matt Gordon, IT - UA |
| X | Nick Petersen, IT - 36970 - AA |

Ex-Officio Member
Michelle Byers

Others

| Annie Marple | Jeffrey Ries | Michael Hager | Molly Taiber |
| Amy Kliegl | Jenny Leeper | Karla Whitney | Paul Moes |
| Brenda Biersner | Kristine Nemec | Molly Taiber |
| Beth West | Kelly Destival | Linda Wilson |
| Carolina Coronado-Park | Joann Mulholland | Linda Nielsen |
| Daniel Breitbach | Kyle Steinacher - Proxy | Stacy Robinson |
| David Andersen | Michelle Van Dorn | Todd Parsons |
| Janel Alleyne | Kalyani Kannan | Zak Larter - Proxy |
| Heidi Patterson | Melissa Engdahl | Traci Buseman |

I. Welcome
President J.C. Last called the meeting to order at 1:30 PM.

II. Approve Minutes
Kristina motioned to approve the previous meeting minutes as written, seconded by Kristy.
III. Guest Speakers
None

IV. President’s Cabinet Report – Michael Hager
New Provost, Jose Herrera will begin at UNI on July 12, 2021. Dave Marchesani will step into position of Interim Registrar. Iowa Universities will have no budget increase for FY 2022.

V. HRS Report – Michelle Byers
a. Busy working on wrapping up performance appraisals.
b. P&S will be receiving a 1.3% salary increase on July 1. Salary increases can be viewed via employee self-service after July 1.
c. No updates on Blue Cross Blue Shield class action settlement. The Attorney General’s office does not believe UNI employees and UNI as an institution would qualify for the settlement, but employees may attempt to file a claim if they choose to.
d. In process of EAP Vender Proposal. Our contract with our current vendor, EFR will be extended and available for use through September.

VI. Committee Reports
a. Communications – Stephanie: No summer newsletter at this time. If anyone has any announcements they would like posted on our Facebook, contact Stephanie Rojas.
b. Employee Issues – Kristina Kofoot/Paula VanZee: No new issues to report.
c. Employee Relations – Kyle Steinacher (proxy) – P&S Regents nomination form posted online. Events will be added to Facebook page.
d. Policies and Procedures – JC: Continuing progress on policy 5.20, and working on policy 5.21. Council discussed update to policy 5.20, next step will be sharing with P&S staff.
e. Salary and Benefits – Kristy Leen – Received updates from HRS regarding workload survey results. Committee is currently reviewing. If anyone is interested in serving on committee, contact Kristy Leen.

VII. Old Business –
a. Nick Petersen shared spreadsheet with information related to seat reallocation task force report.

VIII. New Business –
a. President JC Last thanked the council for the past few years he has served as president.

IX. Adjournment – Motion to adjourn motioned by Rachel Bair, seconded by Nick Petersen.

Respectfully Submitted,
Katie Sires
Human Resource Services