

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
AT – At Large
FO – Finance & Operations
PD – President’s Division
SL – Student Life
UA – University Advancement

Meeting No. 546
Date of Meeting: January 12, 2023
Place of Meeting: ScholarSpace and Zoom
Meeting Convened: 1:30 PM
Meeting Adjourned: 2:45 PM

Members of the Council in Attendance

X	Janel Alleyne, Dean of Students - 32332 - SL	X	Sara Kies, University Relations - 33584 - PD
X	Nathan Arndt, Museum & Collections - 36922 - AA	X	Kristina Kofoot, Community Engagement 34507 - AA
A	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Kristy Leen, Recreation Services - 37167 - SL
X	Traci Buseman, Financial Accounting - 34458 - FO	X	Amy Mohr, Alumni Relations - 33094 - UA
P	Carolina Coronado-Park, Int Engagement 32853 - AA	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome 36636 - PD	X	Andy Saigh, University Relations - 32761 - PD
X	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	X	Molly Taiber, OCEM - 34774 - AT
X	Farah Kashef, IT - 37766 - PD		

Ex-Officio Member

Others

Alex Brandt	Jeffrey Ries	Leslie Prideaux	Paul Moes
Bruce Bowler	Jordan Cornwell	Linda Wilson	Stacy Robinson
Cat Wilken	Karla Whitney	Marty Mark	Susan Basye
Hillery Oberle	Katie Kreis	Megan Stull	Todd Thomas
J.C. Last	Kristin Johnson	Melissa Engdahl	Yayoi Moreland
Jaime West (proxy)	Kristine Nemec	Michael Hager	

I. Welcome

President Kristina Kofoot called the meeting to order at 1:30 PM.

II. Approve Minutes

Kristina called for a motion to approve last month’s meeting minutes as presented. Farah motioned to approve, seconded by Todd. Vote taken and motion carried.

III. Guest Speaker

Hillery Oberle and Leslie Prideaux presented on the UNI Tomorrow campaign and updates. Michael Hager and Marty Mark presented on the Workday Financial Management and Human Capital Management system.

IV. President’s Cabinet Report – Michael Hager

The legislature started this week, with the governor recommending a 2.5% increase in the budget for UNI.

V. HRS Report – Melissa Engdahl

Staff members are encouraged to take the employee benefits survey, which was distributed yesterday. The survey deadline is January 24th, with all responses being confidential. The survey is a collaboration between HRS and the President’s Benefits Advisory Committee.

VI. Committee Reports

- a. Salary and Fringe Benefits – Matt/Kristy: Be sure to submit any reimbursements for flexible spending, with the deadline in March. The committee will meet later this month to talk about the salary letter that will be presented to President Nook later this semester.
- b. Communications – Sara/J.C.: The committee will meet next Tuesday to talk about the next newsletter, which will tentatively be published at the end of January. Contact J.C., Sara, or any committee member if you have items to include in the newsletter.
- c. Employee Relations – Brooke: Working on setting a date for the next P&S social event with President Nook. Volunteers will be packing bags for the NE Iowa Food Bank on MLK Day for the annual Pack the Dome event. There are no volunteer slots left, but keep an eye on the website for any cancellations.
- d. Policies and Procedures – Dan/Farah: No new items to report.

VII. Old Business

- a. First Amendment Training Discussion: Tim McKenna stated this training is required to be offered and required to be taken by university staff. Contact Tim with any other questions.
- b. MLK Day – Pack the Dome: See everyone on Monday for this day of service.
- c. Professional Development Opportunities: Items will be listed at the bottom of the agenda each month. Let Kristina know if you have items to add to the document.

VIII. New Business

- a. Announcement of Nominating Committee: J.C. Last, Nickole Dillard, Molly Taiber, Dan Breitbach, and Nathan Arndt will be on the committee.
- b. P&S Policies and Procedures Education: Training was given.
- c. January 11th – Benefits Survey: A reminder to participate in the benefits survey.
- d. Other updates: The climate study results will be ready to share in April, with sessions being conducted around campus.

IX. Adjournment – Kristina asked for a motion to adjourn. Farah motioned to adjourn, seconded by Brooke. Kristina adjourned the meeting at 2:45 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services