

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SL – Student Life
 UA – University Advancement

Meeting No. 547
 Date of Meeting: February 9, 2023
 Place of Meeting: ScholarSpace and Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:31 PM

<u>Members of the Council in Attendance</u>			
X	Janel Alleyne, Dean of Students - 32332 - SL	X	Sara Kies, University Relations - 33584 - PD
X	Nathan Arndt, Museum & Collections - 36922 - AA	X	Kristina Kofoot, Community Engagement 34507 - AA
X	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Kristy Leen, Recreation Services - 37167 - SL
X	Traci Buseman, Financial Accounting - 34458 - FO	X	Amy Mohr, Alumni Relations - 33094 - UA
X	Carolina Coronado-Park, Int Engagement 32853 - AA	A	Todd Parsons, Academic Affairs - 33611 - AA
X	Brooke Croshier-Sidebotham, UNI-Dome 36636 - PD	X	Andy Saigh, University Relations - 32761 - PD
X	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	X	Molly Taiber, OCEM - 34774 - AT
X	Farah Kashef, IT - 37766 - PD		

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>			
Adam Amdor	Jeff Beneke	Kelly Destival	Paul Moes
Alex Brandt	Jeff Van Gelder	Kristine Nemec	Petra Maier
Bruce Bowler	Jeffrey Ries	Linda Wilson	Rob Wirtjes
Cat Wilken	Jenny Becker	Lisa Ahern	Sharon Hannasch
Colleen Sullivan	Jim Weeg	Malissa Martin	Stacy Robinson
Dan Beenken	John DeGroote	Matthew Gordon	Stephanie Rojas
Danielle Weide	Jordan Cornwell	Melissa Engdahl	Susan Basye
Heidi Patterson	Josh Bulten	Michael Hager	Tristan Aldous
J.C. Last	Kalyani Kannan	Patti Rust	Yayoi Moreland
Jaime West	Karla Whitney	Paul Huber	

I. Welcome

President Kristina Kofoot called the meeting to order at 1:30 PM.

II. Approve Minutes

Kristina called for a motion to approve last month’s meeting minutes as presented. Brooke motioned to approve, seconded by Dan. Vote taken and motion carried.

III. Guest Speaker

Nancy Kertz, Exec Dir Nursing/Chief Academic Nurse, spoke about the new Nursing program.

IV. President’s Cabinet Report – Michael Hager

There is a Board of Regents meeting next week. Some items being discussed are: Parking Systems, Housing & Dining, the annual Financial Aid report, the annual HRS report, the Gallagher Bluedorn expansion project, and getting physical space ready for the new Nursing program in the ITTC.

V. HRS Report – Michelle Byers

The Benefits Advisory Committee is reviewing the results of the benefits survey. There was a 43% response rate overall, with a 48% response rate in the P&S group. A new version of the P&S appraisals will be out soon and will be done through Jotform.

VI. Committee Reports

- a. Retirement Advisory Committee – Dan Beenken: This committee works with a third-party consulting firm (Captrust) that interacts with TIAA. The groups meets quarterly to discuss the retirement plan. We are in a good spot with our plan and Captrust helps keep costs low. Even if you are in IPERS, you can still make additional contributions to TIAA. More information on the committee and TIAA plan updates can be found at <https://hrs.uni.edu/mybenefits/tiaa-updates>
- b. Salary and Fringe Benefits – Matt/Kristy: There is still an opportunity to submit reimbursements for flexible spending – the deadline is in March. The committee is looking for members and co-chairs. Please reach out to Kristy or Matt if interested.
- c. Communications – Sara/J.C.: The spring newsletter was sent out. Let J.C. or Sara know if you did not receive it. We are currently working on a nomination form for the upcoming election.
- d. Employee Relations – Brooke: We are working on setting a date for the next P&S social event.
- e. Policies and Procedures – Dan/Farah: We are working on policy 5.21 – Appointment Status and hoping to streamline this policy. We are also working on policy 5.29 – Professional Development.

VII. Old Business

- a. Nominating Committee – J.C.: Seat allocations will remain the same as last year. There will be two open seats in AA, three open seats in PD, and one open seat in SL. There are no open seats for FO, UA, or AL. Three current members of the Council are term limited – Farah, Brooke, and Kristy. Thank you for all the work they have done in the past 6 years. Nominations will be accepted through the first week of March, and the election will be the last full week of March.
- b. MLK Day – Pack the Dome: Thank you to those who attended. 79,032 bags were packed and 2,452 volunteers worked over 3,000 hours that day. Mark your calendar for next year’s event.
- c. Climate Study Survey: Two town hall meetings will be held in April to discuss the results.

VIII. New Business

- a. Phishing Education has returned: Be aware of emails and do not click links that you aren’t aware of or didn’t ask for.
- b. P&S Policies and Procedures Education: Training was given.
- c. Committee Additions: Amy Mohr is joining the Communications Committee and Janel Alleyne is joining the Salary & Fringe Benefits Committee.
- d. Salary & Fringe Benefits Committee: The committee is seeking members and a chair. Members do not have to be on the Council.
- e. President’s Council for Inclusion, Transformative Social Justice & Advocacy Advisory Committee representation: Let Kristina know if you are interested in serving on this committee.

IX. Adjournment – Kristina asked for a motion to adjourn. Dan motioned to adjourn, seconded by Janel. Kristina adjourned the meeting at 2:31 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services