

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SL – Student Life
 UA – University Advancement

Meeting No. 550
 Date of Meeting: May 11, 2023
 Place of Meeting: ScholarSpace and Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 2:32 PM

<u>Members of the Council in Attendance</u>			
X	Janel Alleyne, Dean of Students - 32332 - SL	X	Sara Kies, University Relations - 33584 - PD
P	Nathan Arndt, Museum & Collections - 36922 - AA	X	Kristina Kofoot, Community Engagement 34507 - AA
A	Dan Breitbach, Dev & Foundation - 37727 - UA	A	Kristy Leen, Recreation Services - 37167 - SL
X	Traci Buseman, Financial Accounting - 34458 - FO	X	Amy Mohr, Alumni Relations - 33094 - UA
X	Brooke Croshier-Sidebotham, UNI-Dome 36636 - PD	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Andy Saigh, University Relations - 32761 - PD
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Farah Kashef, IT - 37766 - PD	X	Molly Taiber, OCEM - 34774 - AT

<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>			
Adam Amdor	Jeff Beneke	Kristine Nemec	Paul Huber
Andrea Greve Coello	Jeffrey Ries	Linda Schroeder	Paul Moes
Anna Flanders	Jill Thrasher	Linda Wilson	Sharon Hannasch
Anton Reiter	Jim Weeg	Lisa Ahern	Susan Basye (proxy)
Bethany Schulte	Jordan Cornwell	Malissa Martin	Tony Rath
Bruce Bowler	Jose Luis San Miguel	Matthew Gordon	Tristan Aldous
Elaine Eshbaugh	Kalyani Kannan	Megan Holbach	Yayoi Moreland
J.C. Last	Karla Whitney	Melissa Engdahl	
Jaime West	Kelly Destival	Michael Hager	

I. Welcome

President Kristina Kofoot called the meeting to order at 1:30 PM.

II. Approve Minutes

Last month’s meeting minutes were approved as presented.

III. Guest Speaker

Elaine Eshbaugh, Professor of Gerontology, spoke about the Dementia Simulation House.

IV. President’s Cabinet Report – Michael Hager

The legislature wrapped up last week. Some noted items were the elimination of special appropriations for RRTTC, \$400K for the Family Business Center, and a \$1.5M new line item for educator preparation. We are flat funded for the year, so as a result a discussion and vote will take place at next month’s board meeting for a 3.5% increase in tuition. Those working with the Workday implementation will hear from team leads in the next week or so. Our implementation partner, Collaborative Solutions, has always met their deadline and has a focus on Workday and higher education.

V. HRS Report – Michelle Byers

The legislature concluded, with the potential parental leave changes not making it through the session. We are getting towards the end of the P&S performance appraisal period. There is a new FMLA/ADA training available for supervisors to take in Blackboard. We are strongly encouraging supervisors to take this training annually. We continue to work on the Workday conversion process – having conversations on what data we can clean up, what interfaces we will need or won't need, and getting things ready to dive in to the process.

VI. Committee Reports

- a. Facilities Planning Advisory Committee – Jose Luis San Miguel: This group meets once a month to review project updates, space discussion, and the 5-year plan. Some current projects are ITTC renovations for the Nursing program, Applied Engineering building, Gallagher Bluedorn expansion, UNI-Dome modernization, and the Campanile and renovation of grounds around it.
- b. Salary and Fringe Benefits – Kristy/Matt: No updates at this time.
- c. Communications – J.C./Sara: The committee is working on finalizing the upcoming newsletter. Send any items to J.C. or Sara.
- d. Employee Relations – Brooke: Thanks to all who attended the P&S Spring Social event.
- e. Policies and Procedures – Dan/Farah: We welcome Taija Tucker to the committee. Policy 5.29 was recently posted for community review. Policy 5.25 – clarifying statements have been added to who is eligible to receive a raise each year. An updated version will be posted soon. Policy 5.21 – probationary status is still under discussion. Policy 5.24 – some updates were suggested and waiting to hear back.

VII. Old Business

- a. Spring Social Gathering – May 25th at 4:30: Please attend if you are able. Thanks to Dan for organizing.

VIII. New Business

- a. Introduction of newly elected Council members: AA – Nathan Arndt, Taija Tucker; PD – Anton Reiter, Andrea Greve Coello, Tony Rath; SL – Kalyani Kannan. Their terms begin in July.
- b. P&S Policies and Procedures education: Was given.
- c. Election of Council Officers: President – Kristina Kofoot was nominated and vote was taken. Vice President – Traci is stepping down due to being busy with Workday next year. Kristina will reach out to individuals who are eligible. Vote was taken to postpone the vote until June's meeting.
- d. Flag Placing for Memorial Day: We can set up a group to go together – if anyone is interested, email pscouncilpres@uni.edu.

IX. Adjournment – Kristina adjourned the meeting at 2:32 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services