I. Welcome
President Kristina Kofoot called the meeting to order at 1:30 PM.

II. Guest Speaker
Pete Moris, Director of University Relations, spoke about UR goals and objectives.

III. President’s Cabinet Report – Michael Hager
We hope to have the FY24 budget process done by July 1st. An item being discussed at next week’s Board of Regents meeting is approval for the new School of Health & Human Sciences. The STEM Advisory Council will be realigned to the Iowa Department of Education. Groundbreaking for the GBPAC renovation and expansion is happening today.

IV. HRS Report – Michelle Byers
The Workday project officially kicked off this week. Strategy sessions have been scheduled and we’re also reviewing processes and policies to prepare. 5.25 Compensation Plan policy has been updated with non-substantive changes and posted to the policies site. FMLA and ADA Supervisor Responsibilities training is available at https://training.uni.edu/.
V. Committee Reports
   a. Salary and Fringe Benefits – Kristy/Matt: We are waiting on the salary letter response from President Nook, since the BOR meeting is later than normal.
   b. Communications – J.C./Sara: The newsletter was sent out earlier this month. If you are a P&S employee and did not receive it, let J.C. know. We are aiming for the beginning of the fall semester for the next newsletter. Send any items to J.C. or Sara to be included. This summer the group is focusing on the Drupal version of the Council website.
   c. Employee Relations – Hayley: Thanks to all who attended the P&S Spring Social event. The group is looking for events to help promote us – please reach out if you know of any events.
   d. Policies and Procedures – Dan/Farah: Policy 5.25 – an April 1st date has been added to clarify pay adjustments. Policy 5.29 – renamed to Professional Development. It is ready for the next University Council meeting in September. Policy 5.24 – waiting for HRS review, and Policy 5.21 needs to be worked on first.

VI. Old Business
   a. Approval of prior month meeting minutes: Kristina called for a motion to approve last month’s meeting minutes as presented. Dan motioned to approve, seconded by Nathan. Vote taken and motion carried.
   b. Spring Social Gathering – May 25 at 4:30: Thank you to Dan for scheduling the event. Those who attended had a good time.
   c. Flag Placing for Memorial Day: Adam from UR wrote a great story for Inside UNI about the event: https://insideuni.uni.edu/campus-community/field-flags-takes-shape-waterloo-help-uni-volunteers
   d. President’s Council for Inclusion, Transformative Social Justice & Advocacy - Nickole Dillard appointed: President Nook has appointed Nickole to the P&S staff opening for the group.

VII. New Business
   a. Join a committee: New Council members must join at least one committee. If you are not an elected Council member, we encourage you to join a committee.
   c. Election of Council Officer – Vice President: Nathan Arndt was nominated and accepted the nomination. A motion to vote for Nathan as Vice President was made by Dan, seconded by Todd. Vote was taken and motion approved.
   d. Thank you to outgoing committee chairs: Thank you to the outgoing committee chairs and to Traci as Vice President. Thanks for your dedication and commitment to the Council.

VIII. Adjournment – Kristina asked for a motion to adjourn – motioned by Traci. Kristina adjourned the meeting at 2:35 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services