

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SL – Student Life
 UA – University Advancement

Meeting No. 552
 Date of Meeting: July 13, 2023
 Place of Meeting: ScholarSpace and Zoom
 Meeting Convened: 1:30 PM
 Meeting Adjourned: 1:56 PM

<u>Members of the Council in Attendance</u>			
A	Janel Alleyne, Dean of Students - 32332 - SL	X	Kristina Kofoot, Community Engagement 34507 - AA
X	Nathan Arndt, Museum & Collections - 36922 - AA	X	Amy Mohr, Alumni Relations - 33094 - UA
X	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Traci Buseman, Financial Accounting - 34458 - FO	A	Tony Rath, IT-AIS - 37348 - PD
X	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Anton Reiter, IT-ETMS - 34715 - PD
A	Andrea Greve Coello, Athletics Admin - 33327 - PD	A	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
P	Dawnell Johnson, UNI Bookstore - 34950 - FO	A	Molly Taiber, OCEM - 34774 - AT
X	Kalyani Kannan, DISJ - 35428 - SL	A	Taija Tucker, College of Business PDO - 32144 - AA
A	Sara Kies, University Relations - 33584 - PD		

<u>Ex-Officio Member</u>

<u>Others</u>			
Alex Brandt (proxy)	J.C. Last	Karla Whitney	Michael Hager
Anna Flanders	Jaime West	Kelly Destival	Paul Moes
Bruce Bowler	Jakob Jehn	Kristin Johnson	Stephanie Rojas
Carrie Hollerud	Jeff Van Gelder	Kristy Leen	Susan Basye
Cat Wilken	Jenny Leeper	Linda Wilson	Tristan Aldous
Henry Korf	Jim Weeg	Malissa Martin	Yayoi Teramoto Moreland

I. Welcome

President Kristina Kofoot called the meeting to order at 1:30 PM.

II. Guest Speaker

Laura Gleissner, Art Gallery Director, spoke about new projects with the art gallery.

III. President’s Cabinet Report – Michael Hager

No report.

IV. HRS Report – Michael Hager

You should have received a salary notification email for FY24. The notifications are located in eBusiness under Employee Self Service as of July 6th. You can view your benefits information in that section of eBusiness also. A large portion of campus have remote work agreements that expire in August – make sure to work on those in the upcoming weeks.

V. Committee Reports

- a. Salary and Fringe Benefits – Nathan: A reminder to look at your salary letter to make sure it is accurate.
- b. Communications – J.C./Sara: The website has been updated with new members whose terms start this month. Please review to make sure your information is correct, and headshots can be emailed to J.C. The committee will be meeting later this month to discuss the next newsletter,

to be out the first few weeks of the semester. Send any newsletter items or committee member updates to J.C. or Sara.

- c. Employee Relations – Brooke: This committee needs a chairperson as soon as possible.
- d. Policies and Procedures – Dan: Policy 5.25 – being reviewed by UNI policy review committee. Policy 5.24 – on hold since HRS needs to work on language in Policy 5.21. The committee will meet next week. Upcoming policies that will be reviewed are 5.22, 5.23 and 5.28.

VI. Old Business

- a. Approval of prior month meeting minutes: Kristina called for a motion to approve last month's meeting minutes as presented. Kalyani motioned to approve, seconded by Nathan. Vote taken and motion carried.
- b. Salary Increase: A reminder to check eBusiness for your salary increase letter. Reach out to HRS if you have any issues.

VII. New Business

- a. Join a committee: Everyone is invited to join a committee, whether you are an elected member or not. We value your input and need your help in moving our work forward.
- b. New member photos: Send your photo to J.C. or Sara to get them updated on our website.
- c. P&S Policies and Procedures education: Was given.
- d. Other items: Let Kristina know if you are a Council member and do not have access to the P&S Council google calendar. New members can submit your proxy to Kristina or Nathan, and current members should check with their proxy to see if they want to keep doing it.

VIII. Adjournment – Kristina adjourned the meeting at 1:56 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services