I. Welcome
President Kristina Kofoot called the meeting to order at 1:32 PM.

II. Guest Speaker
Noah Hackbart, Director of Governmental Relations for NISG, spoke about what the Legislation Liaison Team is doing on campus and on the local, state and federal level.

III. Reports
a. President’s Cabinet – Michael Hager: Jillian Carlson has been named UNI’s new State Relations Officer. 9,021 students were enrolled for fall semester. New freshmen are up 8%, new transfer students and new grad students are also up. The 4-year graduation rate is also up again. $58 million has been raised by the Foundation – a great job by this group and we will see an exciting fall. UNI will be asking for a $5.8 million increase in general appropriation for FY25. Tuition can be held flat if given this amount. We are asking for $500K for UNI community colleges – this has been a successful program so far. We are also asking for $2.5 million for teacher preparation. Check the HRS website for upcoming free flu shot clinics.

b. HRS Report – Melissa Engdahl: After today’s Employee Benefits & Well-being Fair, there will be 5 more flu shot clinics on campus – a list is at https://hrs.uni.edu/wellbeing/flushots. Michelle has received 14 nominations for the Regents Staff Excellence Awards – the deadline is tomorrow. Revisions are currently being worked on for policies 5.21 Appointment Status, 5.23 Appraisals, and 5.24 Reduction in Force.
c. **Salary and Fringe Benefits** – Nathan Arndt: The pay period schedule transition was sent out September 1st. Current hourly paid salary staff will move to the hourly pay basis. The group met with Michelle Byers to inform us what this means. There will be a 3-month transition period, and there will not be any lost money or benefits. This is part of the transition to Workday.

d. **Communications** – Kristina Kofoot: The next newsletter will be sent out at the end of September. Let J.C. or Sara know if you have any items to add. The committee discussed goals, and are working on the P&S Council website to be launched by the end of the fiscal year.

e. **Employee Relations** – Kristina Kofoot: This committee needs a chair or co-chairs. Kristina is acting as the working chair until someone is in place. Kristina will reach out to Council members. The Regents Staff Excellence Awards nominations are due tomorrow.

f. **Policies and Procedures** – Dan Breitbach: We are waiting on a response from HRS on policies 5.21, 5.23 and 5.24. The committee is meeting on September 21st and will be reviewing policy 5.28 Holidays and Leaves.

g. **President** – Kristina Kofoot: The Intercollegiate Academic Fund is through the Provost’s office and funds students attending conferences locally and nationally. This group is looking for a P&S staff representative. The group meets once a month and reviews applications. Kristina and Nathan, as Council President and Vice President, have been invited to attend a meeting hosted by the Board of Regents to discuss diversity, equity and inclusion.

**IV. Old Business**

a. Approval of prior month meeting minutes: Kristina called for a motion to approve last month’s meeting minutes as presented. Dan motioned to approve, seconded by Amy. Vote taken and motion carried.

b. Updates of Council Goals w/ measurable outcome: FY24 Council goals were discussed (launch new website, increase attendance, and remain engaged with initiatives and programs regarding campus climate). Kalyani motioned to approve, seconded by Todd. Vote taken and motion carried.

**V. New Business**

a. Staff Regents Excellence Awards: Already discussed.

b. Council Member Attendance: Council members are encouraged to attend meetings in person as part of our FY24 goals.


**VI. Adjournment**

Kristina adjourned the meeting at 2:37 PM.

Respectfully Submitted,  
Jen Cole  
Human Resource Services