

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
AT – At Large
FO – Finance & Operations
PD – President’s Division
SL – Student Life
UA – University Advancement

Meeting No. 556
Date of Meeting: November 9, 2023
Place of Meeting: ScholarSpace and Zoom
Meeting Convened: 1:33 PM
Meeting Adjourned: 2:29 PM

Members of the Council in Attendance

X	Janel Alleyne, Dean of Students - 32332 - SL	A	Kristina Kofoot, Community Engagement 34507 - AA
P	Nathan Arndt, Museum & Collections - 36922 - AA	P	Amy Mohr, Alumni Relations - 33094 - UA
A	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Traci Buseman, Financial Accounting - 34458 - FO	A	Tony Rath, IT-AIS - 37348 - PD
A	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Anton Reiter, IT-ETMS - 34715 - PD
X	Andrea Greve Coello, Athletics Admin - 33327 - PD	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	P	Molly Taiber, OCEM - 34774 - AT
X	Kalyani Kannan, DISJ - 35428 - SL	A	Taija Tucker, College of Business PDO - 32144 - AA
A	Sara Kies, University Relations - 33584 - PD		

Ex-Officio Member

Michelle Byers

Others

Bethany Schulte	Jan Hanish	Lisa Green	Sarah Harms
Brenda White (proxy)	Jeffrey Ries	Malissa Martin	Stephanie Rojas
Bruce Bowler	Jenny Leeper	Marty Mark	Susan Basye (proxy)
Carrie Hollerud	Jim Weeg	Matt Gordon	Tristan Aldous
Cat Wilken	Jordan Cornwell	Melissa Engdahl	Yayoi Teramoto Moreland
Holly Schnieders	Kristine Nemec	Michael Hager	
J.C. Last	Kristy Leen	Nick Fisher (proxy)	
Jaime West	Linda Wilson	Paul Moes	

I. Welcome

J.C. Last called the meeting to order at 1:33 PM.

II. Guest Speakers

Marty Mark, Chief Information Officer, IT-Office of the CIO, and Michael Hager, Senior Vice President, Finance & Operations, gave an update on the Workday project. <https://workday.uni.edu/>
Michelle Byers, Assistant Vice President & Director, Human Resource Services, spoke about open enrollment and our increasing claims costs that contributed to premium increases for 2024.

III. Reports

- a. **President’s Cabinet** – Michael Hager: November is open enrollment and the time of year to make any changes to your benefits. The Board of Regents meeting will be held on our campus Wednesday and Thursday of next week. Agenda items are on the BOR website, along with the DEI report. The \$25 million gift from the Wilson family was announced, and it will be the first time in institution history we have named a college after someone. There were a lot of alumni back on campus during homecoming.
- b. **HRS Report** – Michelle Byers: Details on benefits open enrollment can be found at hrs.uni.edu/oe.

- c. **Salary and Fringe Benefits:** The group will be reviewing data for the salary increase recommendation letter that will be presented to President Nook. We will request meeting a little earlier than normal to discuss.
- d. **Communications:** The committee is working on the P&S Council website update to Drupal 9.
- e. **Employee Relations:** This group needs a committee chair. You do not need to be an elected member to be a co-chair. The Fall Social has been rescheduled to November 10th from 12:00-1:00 PM in the ScholarSpace. Winners of the Regents Staff Excellence Awards will be recognized.
- f. **Policies and Procedures:** The committee is working with HRS on policy review. Any changes will be brought forward in the next meeting.
- g. **President:** No report.

IV. Old Business

- a. **Social w/President and announcement of Regents Staff Excellence Awards reminder:** Will be held November 10th from 12:00-1:00.
- b. **Committee openings:** There are openings on all committees – reach out to any committee member if you are interested. The P&S Council website has a brief description of each committee and a link to current committee members: <https://pscouncil.uni.edu/committees>
- c. **Ad hoc committee vote:** This will be done at next month's meeting.
- d. **Approval of prior month meeting minutes:** J.C. called for a motion to approve last month's meeting minutes as amended. Motion was given by Todd and seconded by Anton. Vote taken and motion carried.

V. New Business - none

VI. Adjournment

J.C. adjourned the meeting at 2:29 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services