

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
AT – At Large
FO – Finance & Operations
PD – President’s Division
SL – Student Life
UA – University Advancement

Meeting No. 557
Date of Meeting: December 14, 2023
Place of Meeting: ScholarSpace and Zoom
Meeting Convened: 1:31 PM
Meeting Adjourned: 2:27 PM

Members of the Council in Attendance

X	Janel Alleyne, Dean of Students - 32332 - SL	A	Kristina Kofoot, Community Engagement 34507 - AA
X	Nathan Arndt, Museum & Collections - 36922 - AA	A	Amy Mohr, Alumni Relations - 33094 - UA
X	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Traci Buseman, Financial Accounting - 34458 - FO	A	Tony Rath, IT-AIS - 37348 - PD
A	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	A	Anton Reiter, IT-ETMS - 34715 - PD
X	Andrea Greve Coello, Athletics Admin - 33327 - PD	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	X	Molly Taiber, OCEM - 34774 - AT
A	Sara Kies, University Relations - 33584 - PD	A	Taija Tucker, College of Business PDO - 32144 - AA

Ex-Officio Member

Others

Anna Kelly	J.C. Last	Kristine Nemec	Paul Huber
Ashley Smith	Jaime West	Kristy Leen	Paul Moes
Bruce Bowler	James Weeg	Linda Wilson	Rebecca Rinehart
Caroline Francis	Jeff Beneke	Malissa Martin	Stephanie Rojas
Carrie Hollerud	Jeffrey Ries	Megan Holbach	Sunni Kegebein
Henry Korf	Jennifer Becker	Melissa Engdahl	Susan Basye
Holly Schnieders	Jenny Leeper	Michael Hager	Tristan Aldous

I. Welcome

Vice President Nathan Arndt called the meeting to order at 1:31 PM.

II. Guest Speaker

Theresa Westbrook, Dean of Library Services and Colleen Mulholland, Dean of the College of Education, spoke about Teacher Education and Collaboration Hub (TEACH) project.

III. Reports

- a. **President’s Cabinet** – Michael Hager: Be sure to read the email that was recently sent out about DEI task force recommendations. The Workday project continues to move along at a very brisk pace. Many P&S staff are involved in the process and are doing very good work. Training will take place in the March/April/May timeframe. Bob Bowsby, former UNI Athletic Director and former Big 12 Commissioner, will be our interim Athletic Director during the search for a new Athletic Director. Tim McKenna will be retiring, and Anne Bilder has been hired as the new University Counsel.
- b. **HRS Report** – Melissa Engdahl: Our office has been busy with Workday trainings and testing. The annual Open Enrollment period has ended and any changes will be processed. Cat Wilken in HRS is leaving UNI, and Jesse Heath will be joining our office next week as the new Employee Relations Coordinator.

- c. **Salary and Fringe Benefits:** The committee will be meeting to draft the salary increase recommendation letter to President Nook.
- d. **Communications:** The newsletter will be worked on in the coming weeks, with a tentative aim for the end of January. Let J.C. or Sara know if you have anything to include in the newsletter. Sara continues to work on our website update to Drupal 10.
- e. **Employee Relations:** Pack the Dome event will be an afternoon session this year. Some groups of campus employees are participating in this event.
- f. **Policies and Procedures:** The committee received a response from HRS on policies 5.23 and 5.24. The committee will meet and have recommendations/revisions back.
- g. **President:** Kristina is working on updating the Council goals, and will update at a later date.

IV. Old Business

- a. **Approval of prior month meeting minutes:** Nathan called for a motion to approve last month's meeting minutes as amended. Vote taken and motion carried.
- b. **Vote to create an ad hoc committee led by Dan and Todd to amend the constitution and rewording policy:** A motion was given to create the ad hoc committee to amend the constitution to make incoming/current/past president roles. Vote taken and motion carried.

V. New Business

- a. **Probationary period update:** This is part of policy 5.21 and there will be an update to how P&S appointment types are used.

VI. Adjournment

Nathan adjourned the meeting at 2:27 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services