

Professional and Scientific Staff Council

Divisions

AA – Academic Affairs
 AT – At Large
 FO – Finance & Operations
 PD – President’s Division
 SL – Student Life
 UA – University Advancement

Meeting No. 558
 Date of Meeting: January 11, 2024
 Place of Meeting: ScholarSpace and Zoom
 Meeting Convened: 1:31 PM
 Meeting Adjourned: 2:08 PM

Members of the Council in Attendance

X	Janel Alleyne, Dean of Students - 32332 - SL	A	Kristina Kofoot, Community Engagement 34507 - AA
X	Nathan Arndt, Museum & Collections - 36922 - AA	X	Amy Mohr, Alumni Relations - 33094 - UA
A	Dan Breitbach, Dev & Foundation - 37727 - UA	X	Todd Parsons, Academic Affairs - 33611 - AA
X	Traci Buseman, Financial Accounting - 34458 - FO	A	Tony Rath, IT-AIS - 37348 - PD
A	Nickole Dillard, Edu. Opportunity Cntr. - 34772 - AA	X	Anton Reiter, IT-ETMS - 34715 - PD
X	Andrea Greve Coello, Athletics Admin - 33327 - PD	X	Chris Shaw, Appl. Eng. & Tech. Mgmt. - 33258 - AA
X	Dawnell Johnson, UNI Bookstore - 34950 - FO	A	Molly Taiber, OCEM - 34774 - AT
X	Sara Kies, University Relations - 33584 - PD		

Ex-Officio Member

Michelle Byers

Others

Amy Kliegl	J.C. Last	Kristine Nemec	Petra Maier
Anna Kelly	Jaime West	Kristy Leen	Rob Green
Ashley Smith	James Weeg	Linda Wilson	Stephanie Rojas
Bruce Bowler	Jesse Heath	Michael Hager	Susan Basye
Caroline Francis	Jordan Cornwell	Melissa Engdahl	Tristan Aldous
Cat Wilken	Karla Whitney	Paul Huber	

I. Welcome

Vice President Nathan Arndt called the meeting to order at 1:31 PM.

II. Guest Speaker

None

III. Reports

- a. **President’s Cabinet** – Michael Hager: An email will be sent out later today about reduced operations for campus tomorrow, 1/12 due to the weather. The Governor is recommending 2.5% in appropriations for all three state universities for FY25. This must be approved in the Senate and House. She is also recommending \$3.85 million in appropriations for the Applied Engineering building. Construction is a little behind schedule, but hope to have classes move in before spring break. The GBPAC construction is coming along and was mostly enclosed before the snow came. A Workday testing kickoff meeting was held today, with more employees coming in for the testing/input process. Training will start for the entire campus later this spring.
- b. **HRS Report** – Michelle Byers: January’s Benefits & Well-being Newsletter has information about Wellmark issuing new ID cards. The new cards will only have the contract holder’s name on them. Be sure to replace your old cards. Additional cards can be requested on Wellmark’s website. The quarterly meeting was held with our employee assistance program vendor, EFR. Their contact information and a list of their services can be found at <https://hrs.uni.edu/mybenefits/eap>. Policies 5.21, 5.23 and 5.24 are in the middle of the review process. January is the first month without

transition payments for hourly employees. January is a 5-week payroll month and February and March are 4 weeks. A reminder email will be sent to employees.

- c. **Salary and Fringe Benefits:** The committee will meet with President Nook on January 16th for the presentation of the salary letter.
- d. **Communications:** The committee met and the next newsletter will be sent later this month. Let J.C. or Sara know if you have any items to include. If anyone is interested in being on the committee, let J.C. or Sara know. Any P&S employee can be on the committee. Headshots of current Council members are needed for the P&S Council website.
- e. **Employee Relations:** The committee chair position is still open and an elected Council member is needed as chair. Let Kristina or Nathan know if you are interested.
- f. **Policies and Procedures:** No report.
- g. **President:** We are working on attendance reports. We encourage meeting attendees to attend in person.

IV. Old Business

- a. **Approval of prior month meeting minutes:** Nathan called for a motion to approve last month's meeting minutes as written. Vote taken and motion carried.
- b. **Update on ad hoc committee work:** Dan, J.C. and Todd met to discuss the framework of what is needed to create amendments to present for the next meeting. There was discussion/feedback on the amendments.

V. New Business

- a. **Shared governance meeting with Iowa & Iowa State (Dec. 15th):** Representatives of the three Councils had a Zoom meeting with good discussion. These meetings will be more consistent going forward so the groups can collaborate more. Another meeting will be held in late January or February.

VI. Adjournment

Nathan adjourned the meeting at 2:08 PM.

Respectfully Submitted,

Jen Cole
Human Resource Services