Professional and Scientific Staff Council

Divisions
AA - Academic Affairs
AT - At Large
FO - Finance & Operations
PD - President’s Division
SA - Student Affairs
UA - University Advancement

Meeting No. 492
Date of Meeting: July 12, 2018
Place of Meeting: Rod Library ScholarSpace
Meeting Convened: 1:30 PM
Meeting Adjourned: 2:54 PM

Members of the Council in Attendance

| X | Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD | A | Adam Puls, IT - 36814 - AA |
| X | Lisa Feldhaus, IT - 33042 - AA | X | Stephanie Rojas, Study Abroad - 32804 - AA |
| X | Christina Geweke, OBO - 37505 - FO | X | Jeremy Rosel, Dev & Foundation - 37111 - UA |
| X | Rob Green, IT - 36273 - AT | A | Rick Seeley, IT - 37218 - AT |
| A | Farah Kashef, IT - 37766 - AA | X | James Tanzosch, Procurement Services - 35811 - AA |
| P | J.C. Last, IT - 33024 - AT | X | Michelle Van Dorn, Athletic Sports Info - 35455 - AT |
| P | Kristy Leen, Recreation Services - 37167 - SA | P | Paula VanZee, Study Abroad - 37078 - AA |
| A | Chiquita Loveless, DI&SJ - 33040 - SA | | |

Ex-Officio Member
Michelle Byers

Others
Proxy
Melissa Engdahl | James Keating
Ashley Kittle | Patrick Sedlacek
Keyah Levy | Steffoni Schmidt
Kristine Nemec | Justin Szabo
Anton Reiter | |

I. Welcome
President Christina Geweke called the meeting to order at 1:30.

II. Approval of Minutes
Farah moved to approve the minutes as amended, seconded by Stephanie.

III. EMT Report - no report

IV. HRS Report - Michelle Byers
Some staffing updates in the HRS department: an offer will be extended soon for the open Faculty Employment Coordinator position. Joan Johannes will be retiring August 1st, so a search was completed and Jen Cole will be filling the Clerk IV position. A search is currently underway for the Secretary II position, who will also be the new Secretary for the P&S Council.

V. Committee Reports
a. Employee Issues Committee - no report
b. Communications Committee - Stephanie: The June newsletter was sent out. Let Stephanie know if you have any items for the July newsletter.
c. Employee Relations Committee - Brooke: Committee voting for the Staff Excellence awards was extended one week, and then ballots submitted to EMT for approval.
d. Salary & Fringe Benefit Committee - no report
e. Policy & Procedures Committee – James/Farah: The committee is meeting July 12th to go through policies 5.25 and 5.26, and then will present to the Council on the proposed changes.

VI. Old Business
   a. Subcommittee Selections: Council members should pick at least one subcommittee to serve on, if you have not already. Council members should also delegate a proxy member.

VII. New Business
   a. President’s Report – Christina: A meeting is being organized in July for representatives of P&S Councils from UNI, University of Iowa, and Iowa State to identify things we can work on together. Christina will be sending a Doodle request to schedule reoccurring meetings for the Executive Committee. Committee chairs should get your committee finalized and meetings scheduled.

VIII. Brainstorming Session

IX. Adjournment – Justin motioned to adjourn the meeting, seconded by Rob. The meeting was adjourned at 2:54 PM.

Respectfully Submitted,
Jen Cole
Human Resource Services