

## Professional and Scientific Staff Council

### Divisions

AA – Academic Affairs  
 AT – At Large  
 FO – Finance & Operations  
 PD – President’s Division  
 SA – Student Affairs  
 UA – University Advancement

Meeting No. 496  
 Date of Meeting: November 8, 2018  
 Place of Meeting: Rod Library ScholarSpace  
 Meeting Convened: 1:32 PM  
 Meeting Adjourned: 2:35 PM

<u>Members of the Council in Attendance</u>			
<u>X</u>	Brooke Croshier-Sidebotham, UNI-Dome - 36636 - PD	<u>X</u>	Adam Puls, IT - 36814 - AA
<u>X</u>	Lisa Feldhaus, IT - 33042 - AA	<u>A</u>	Stephanie Rojas, Study Abroad - 32804 - AA
<u>X</u>	Christina Geweke, OBO - 37505 - FO	<u>X</u>	Jeremy Rosel, Dev & Foundation - 37111 - UA
<u>X</u>	Rob Green, IT - 36273 - AT	<u>A</u>	Rick Seeley, IT - 37218 - AT
<u>X</u>	Farah Kashef, IT - 37766 - AA	<u>X</u>	James Tanzosch, Procurement Services - 35811 - AA
<u>X</u>	J.C. Last, IT - 33024 - AT	<u>X</u>	Michelle Van Dorn, Athletic Sports Info - 35455 - AT
<u>X</u>	Kristy Leen, Recreation Services - 37167 - SA	<u>X</u>	Paula VanZee, Study Abroad - 37078 - AA
<u>X</u>	Chiquita Loveless, DI&SJ - 33040 - SA		
<u>Ex-Officio Member</u>			
Michelle Byers			
<u>Others</u>		<u>Proxy</u>	
Melissa Engdahl		Anton Reiter	
Matt Gordon			
Michael Hager			
Brian Nissen			
Karla Whitney			

I. Welcome

President Christina Geweke called the meeting to order at 1:32 PM.

II. Approve Minutes

J.C. moved to approve the previous meeting’s minutes as amended, seconded by Rob.

III. Guest Speaker

Kristine Nemec, Program Manager with the Tallgrass Prairie Center, spoke about how the center restores native vegetation which benefits both our society and the environment, with research, education and technology transfer.

IV. EMT Report – Michael Hager

Cassie Mathes has been named the new University Relations Director. Her first day will be November 30<sup>th</sup>. The search for the next director for the Office of Business

Operations is continuing, with an anticipated appointment by the end of the year. The accreditation process with the Higher Learning Commission has begun.

V. HRS Report – Michelle Byers

Open Enrollment ends Friday November 9<sup>th</sup>. The 2019 FSA maximum annual amount has not been announced yet. The current amount allowed per household is \$2,650. The projected maximum for 2019 is \$2,700. If the IRS does not increase the maximum annual amount by December 1, 2018, any contribution amount between \$2,650 and \$2,700 will be set to \$2,650 for 2019. With flu season upon us, be sure to take precautionary measures to keep healthy. The reduced operations period is Saturday December 22<sup>nd</sup> through Tuesday January 1<sup>st</sup>. Visit with your department head or call HRS if you have questions.

VI. Committee Reports

- a. Employee Issues Committee – no report
- b. Communications Committee – no report, although Christina commented on what a fantastic job the committee is doing with the newsletter and feel free to let them know if there are any news items you'd like to add.
- c. Employee Relations Committee – no report
- d. Salary and Fringe Benefits Committee – Kristy: A video was shown about utilizing the Doctor on Demand mobile app. Insurance and payment information, as well as personal health history, can be entered into the app ahead of time so it is ready to go when you need it. The app is also useful when you are traveling out of state, as Doctor on Demand is considered an in-network provider.
- e. Policies and Procedures – James: The committee met on Monday to review the eleven policies that will be discussed at the University Council meeting on November 12<sup>th</sup>. The committee is planning on meeting next week as well to discuss other P&S policies.

VII. Old Business – no report

VIII. New Business

- a. President's Report – Christina: Guest speakers for the P&S Council meetings for the remainder of the fiscal year are being arranged. Feel free to let Christina know if you have any suggestions. The 5<sup>th</sup> Annual Professional Development Fall Conference will be on November 14<sup>th</sup> in Maucker Union. Dr. Susan Hill is the keynote speaker. This is a free event, although registration is required.
- b. Other Items – Chiquita: The Military Ball will be on Friday, November 9<sup>th</sup> at the Ballrooms in Maucker Union. The Ball will be hosting 135 guests.

IX. Adjournment

Rob motioned to adjourn the meeting, seconded by J.C. The meeting was adjourned at 2:35 PM.

Respectfully Submitted,  
Christina Keller  
Human Resource Services